



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

☐ Andrew Beland (AB), Facilities & Property Management
☒ Paul Boevers (PB), Transportation & Parking Services
☐ Deanna Britton (DB), College of Liberal Arts & Sciences
☒ Erica Hunsberger (EH), Environmental Health & Safety
☐ Michael Jantzen (MJ), Office of Information Technology
☐ Alyssa Koida (AK), Global Engagement & Innovation
☐ Joe Potter (JP), Facilities & Property Management
☒ Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
☒ Jeffrey Smith (JS), Diversity & Multicultural Student Services
☒ Elena Sokol (ES), College of Urban & Public Affairs
☐ Deanna Wiley (DW), PSU Foundation

Employer Represented:

☒ Nellie Bass (NB), Center for Student Health & Counseling
☒ Todd Bauch (TB), Campus Recreation
☒ Erin Burns (EB), ASPSU Student Government
☒ Josh Hendricks (JH), Campus Public Safety Office
☒ Marcos Ordaz (MO), School of Business
☒ Jeffrey Rook (JR), Environmental Health & Safety
☒ Melissa Scholl (MS), Human Resources
☒ Mercedes Youngston (MY), Conferences & Events

Alternate:

Ad Hoc:

☒ Angel Antonucci (AA), Environmental Health & Safety
☐ Tiara Johnson (TJ), Emergency Management
☐ Nikki Ludd (NL), Environmental Health & Safety

Meeting Call to Order

Date: 9/11/2024

Time: 1:00 pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

Minutes approved as is
Minutes approved with minor corrections
Minutes not approved – corrections required
Minutes not approved – quorum not met

☒
☐
☐
☐



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Next workplace safety inspection will be in Urban Center tomorrow, 9/12 at 8:30 am.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- CSC - CSC member training goals and expectations: is it a reasonable expectation to be attending inspections and trainings outside of the group on a regular basis?
 - Many members agree. If you have issues with scheduling, let Erica and Clare know so as many people as possible are able to attend. Commonly available times tend to be earlier in the day near the beginning of the week.
 - Erica will be putting together a Google Form of member availability for CSC events.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

-

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 8/11/24, Hunters WA, Unknown person was stung on eyebrow
 - EHS is working with field research teams on how to better prepare for possible issues, including wildfire incidents and other safety issues. EHS' field research program has been substantially improved, and incidents are being reported at a higher rate due to awareness of the reporting process.
- 8/28/24, SMSU, Student's foot was run over with pallet jack

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Urban Center

Quarter of inspection: Summer

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- The FMH awnings are shedding their facades and repairs haven't been successful in the long term. Maintenance has been routinely picking up pieces that have fallen, including heavy wooden sections with nails.
 - JR to contact CPC for building and safety improvements.
 - Update: The failure of the awnings was a design flaw. CPC is working with the original architecture firm to create a new design to fix the issue. All fallen sections have been fully removed.

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- JR -
 - There was fire extinguisher training held today for multiple departments, familiarizing participants on safe usage and procedures.
 - A Stryker evacuation chair training was held recently. If your department has a chair and wants training specifically for your group and building, contact JR.
 - Wildfire season is still ongoing. Remember safety procedures for these incidents to take the annual training.
 - VSC is now open both for current occupants and PSU ID holders. The bridge between SRTC and VSC is not currently accessible due to improvements being made, including the area underneath the bridge. Be mindful of equipment and closures around the area.
 - The Art and Design building site on the Shattuck Hall parking lot has been fenced off and construction will be breaking ground in the next few weeks. There will be 4 floors in a U shape with a courtyard, and JR can share renderings at a later date.
 - Some departments will be moved out of FMH, Shattuck, and UCB. PSU will be ending contracts with the UCB space, with SHAC being moved to FMH.
 - CQ - Is there more information for the project?
 - JR - There will be some temporary traffic disruptions, including the loss of a street lane, the moving of a bike lane, and loss of some parking areas.

- <https://www.pdx.edu/construction/art-and-design>
- PSU was cited by DEQ for underground storage tank issues several months ago. All issues have since been resolved and a more robust inspection process is in place.
- Many other smaller construction projects are occurring around campus. Make sure you're signed up for building impact notices as there may be disruptions to your space.
 - <https://www.pdx.edu/facilities/facility-impact-notice>
- CQ to JR - Is there AED training?
 - JR - Yes, but it's an outside service that would require payment from individuals or departments. It is not a job requirement to have this training.
- ES - Will likely be stepping down soon and is locating a replacement for CUPA.
- JH - Remember the construction work on 4th Avenue. Today through September 25th are expected to be the impacted dates. The street is down to 1 lane, and there will be flaggers and equipment in the area. Watch out for traffic issues, and consider alternative routes.
- MO - The School of Business is improving event plans for fire safety with EHS. There are an increased number of requests to hold events in the atrium and the department wants to ensure safe practices are followed.
- CQ - Remember to spread awareness of CSC membership if anyone would like to join.

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

-

Meeting Adjourned

Time: 1:35 pm

Next Meeting

Date: October 9, 2024

Location: Zoom